

Return to Onsite Learning Parent and Carers Handbook COVID -19

Term 4, 2020 – Updated 30th September

Once again, we would like to express our sincere gratitude and congratulations to the Coral Park Primary School Community for your support and determination shown during the Term 3 remote and flexible learning period. Families have faced many different challenges this term, and have been able to have success in many different ways; it has been wonderful to actually witness these ways on our DB Primary platform and in our school newsletter each week.

As much as there are positives to the remote and flexible learning period, many of our staff, like you, are very keen to return to working face to face with their students in classrooms. As you would already know, the Victorian Government has announced that students, teachers and support staff will return to face-to-face teaching in Term 4, after a week of remote learning for all. A brief timeline is included below.

Once parents and carers have read the enclosed information, we ask that you also share it with your children as a reminder that even though we are returning to on-site learning, things will look a little different still. At least, this time around, these changes will have already been experienced by most students at the end of term 2.

RETURN TO SCHOOL PARENT FACT SHEET:

Important Dates:

Term 4 2020	
5 th Oct– 9 th Oct Week 1	ALL students continue with REMOTE and FLEXIBLE learning.
12 th Oct – 16 th Oct Week 2	All Students from Prep through to Year 6, return to school
19 th Oct	Last day for ALL students to return loaned devices
23 rd Oct	GRAND FINAL PUBLIC HOLIDAY
Tues 3 rd Nov	MELBOURNE CUP PUBLIC HOLIDAY – No students or staff onsite
Wed 4 th Nov	Whole School Photos – If all students are back on site.
Fri 18 th Dec	Last Day of Term 4 (Finish 1.00pm)

School will be a bit different:

- In order to reduce adult to adult contact, all parents are asked to NOT ENTER the school unless it is essential. All students with their surname starting with A-K will need to enter the school via the junior gate near the bike shed and all students with their surname starting with L-Z need to enter via the front gate near the office.
- In this first stage of reintegration there will be staff assisting with supporting students in and out of the classrooms. We ask parents to drop off their child/ren at the assigned gates and be assured that their teachers will help and support children to settle into the classroom/ put their bags away and help them with the days learning ahead.
- If you need to pick up or drop off your child outside of regular times, please make your way to the office first. Students will then be brought to the office for their early departure.
- We ask parents to support our community by not remaining in and around the school grounds at both pick up and drop off times.
- All staff will be expected to arrive after 8.00am and leave the school grounds by 4:00pm to support the reduction of adult to adult contact and to allow cleaning to take place.

Please note, once a year level has returned, all students in that year level will be expected to attend school as normal. This means if you choose to keep your child/children home after their year level has returned to on-site schooling, we can no longer support their learning from home. This does not apply to children who need to be absent for serious and prolonged health or medical reasons. For those families, please contact us so we can make an appropriate plan. This same approach is being taken by all government schools in Victoria. **To be clear**, if your child is ill or is feeling unwell, they must not attend school. They must remain home and seek medical advice.

Coral Park Primary school has developed a COVID-19 Return to School Policy, this policy has been emailed to all families and published on the school's website.

Student Wellbeing:

Student mental health and wellbeing is a high priority at CPPS, and we acknowledge returning students will be anxious, and will have had varied experiences throughout the past 6 months. Teachers will be incorporating many wellbeing activities and check-ins across all year levels as we begin the settling in period.

Semester 2 Reports:

Due to the disruption of learning, and in accordance with the requirements set out by the Department of Education and Training, a modified Semester 2 report will be sent home with students in the last week of Term 4. Semester 2 reports will inform parents about their child's Term 3 remote learning experiences and work habits and their transition back to onsite learning in Term 4, along with a self-reflection that the students will complete. Progression points and the accompanying 5 point learning scale will be provided for Literacy and Mathematics in the December reports as these have been the school's priority areas in Semester 2.

FREQUENTLY ASKED QUESTIONS:

When do students return to school?

Monday 12th October – All Years Prep to Year 6 return to on-site learning.

Will parents/ family adults be allowed on site?

Not unless it is essential for you to be there. If it is essential, please contact the office by phone to pre-arrange this.

All students are expected to enter through the gates which are supervised by a staff member.

Parents of children with additional needs may assist their child to their classroom entrance if necessary (as per prior arrangements made via phone) but are reminded to keep their distance and leave straight after dropping the child at class.

What times are the students to enter and exit the school and where are the pickup points?

During Week 1 remote learning: Those students booked in for onsite learning must be dropped off from 8.40am to the L-Z gate where they will have their temperature taken, and will go straight into their allocated classroom.

Week 2 onwards, all students can be dropped off from 8.40am where they will be encouraged to go straight into their classroom. There will be staff assisting with supporting students in and out of the classrooms.

ENTRY AND EXIT POINTS

We have designated entry and exit points to facilitate social distancing which will be supervised by staff members from 8.40am.

- *all students with their surname starting with A-K need to enter via the junior gate near the bike shed*
- *all students with their surname starting with L-Z will need to enter the school via the front gate near the office*

Any students who are siblings but have different surnames will enter via the gate of the oldest sibling.

Please do not gather on or around the school grounds. Parents will not be permitted passed the designated entry and exit points or entry into the classrooms / school buildings.

Will students still have their temperatures taken?

Yes.

At the above 2 entry points, staff will be using thermometers to temperature test every student prior to them being allowed on-site. If a student's temperature is above 37.5°, they will be asked to wait to the side for 10 minutes. Their temperature will be taken again after 10 minutes, and if their

temperature is still above 37.5°, they will not be permitted on-site and will have to return home. Please see the attached Department of Education School Temp Checks for students document for further information on temperature checking.

Does everyone have to wear face coverings?

No

Students do not have to wear face coverings. Those students 12 years of age and attending our primary setting do not have to wear a mask. Any student may choose to wear a face mask, and if choosing to do so, they must supply their own mask.

All adults must wear face coverings when on school grounds. Teachers and education support staff do not have to wear theirs while teaching, but must do so in all other areas of the school, e.g. staffroom, on yard duty, in the office etc.

Is the school getting extra cleaning and do you have sanitiser available?

Yes.

There are cleaners on site conducting regular cleaning of door handles and surfaces. Each classroom will have sanitiser to support regular hygiene when entering the buildings, before and after eating and bathroom visits. See COVID-19 school policy for further information.

Will there be staggered play times and selected areas for year levels to play in?

Due to the expansive size of our play areas across the school, we are not staggering playtimes, however we are having specific areas for various year levels to play, this is in accordance with the Department of Education's operations guide.

Will students still attend specialist classes?

Yes.

Will the students use the drink taps?

No

Drink taps will be turned off and each child must have a drink bottle. The bottles can be refilled during the day from classroom taps.

Will students use the school playgrounds?

Yes, however students will be required to wash their hands before entering the playground and upon return to the classroom.

What happens if my child goes to Before and After School Care?

At the start of the school day, parents may accompany their child to Camp Australia to sign them in and the Camp Australia staff will send students to their classroom for the start of the day. Parents will need to leave straight after dropping their child/ren at Before and After School Care.

At the end of the day, students who are attending After School Care will walk to Camp Australia, in the gym and meet After School Care staff.

Will Canteen will be available?

More information about when and how the canteen will operate when re-opened will be sent home in the coming weeks. Keep your eye on the newsletter for further information.

What do I do if my child is unwell?

Unwell students must not come to school until they are well. We recommend to make a doctor's appointment to be safe. You will need to notify the school of your child's absence in the usual way.

Can my child come to school if we are awaiting COVID-19 test results? Any student who has been tested for COVID-19 must remain in isolation until the test results are confirmed. Please contact the school in this circumstance.

What happens if I choose to keep my child at home?

You need to contact the school and provide an absence note. The absence will be recorded. Schools cannot provide remote learning once year levels have started on site.

Will students be socially isolating?

Maintaining a physical distance of 1.5 metres will not always be practical in education settings. Physical distancing is most important between adults. Reducing mixing between different cohorts (either classes or year levels) will be used as a precautionary measure to minimise risk of spread of transmission and aid containment in the rare event of a confirmed case of coronavirus (COVID-19) on site.

At our school we will:

- separate different classes or year levels when outdoors
- keep windows and doors open to promote fresh air flow indoors if weather permits
- maximise the use of outdoor learning areas or environments with enhanced ventilation where possible and as practical depending on weather conditions
- keep students and staff in the same classroom areas where possible rather than moving classes from room to room
- ensure staff maintain physical distancing as much as practical when working in a classroom together
- ensure staff wear face coverings as mandated by the Department of Health and Human Services
- ensure staff maintain physical distancing in the yard, staffrooms and other areas of the school

When do I return the loaned student devices?

Students need to return the school iPad or Laptop that they borrowed to their classroom teacher within 5 days of their year level resuming onsite learning. Both the device and charger need to be returned and they will be inspected and placed in a tub for our technician to clean and return to classroom use.

Last day for all devices to be returned - Monday 19th Oct

Can I bring food for my child's birthday and can students share food?

No.

When are school crossings supervised?

School crossings are supervised from 8:30am – 9:00am and 3:15pm – 3:45pm.

Do I need to return the hard copy packs my child completed at home and the workbook to school?

Yes. Students can return them their first day of return to school.