



Coral Park Primary School International Students Policy

Rationale:

Coral Park Primary School is committed to offering the opportunity for every child to succeed and experience success in a culturally diverse learning environment. International Students are embraced and supported through the delivery of high quality educational and welfare support services.

Aims:

To provide a safe and supportive learning environment and enriching whole school program for International Students and their families.

Implementation:

Coral Park Primary School (CPPS) will provide a supportive learning environment that enables International Students to succeed by providing an English Language Program that is both academically and culturally appropriate. CPPS will also support students and their families to feel comfortable and part of the school community through providing an orientation program and continued support. The school will implement a program that meets the needs of each International Student and resource this appropriately. CPPS will provide information on our website that highlights the school's cultural awareness and provide information and resources relevant to the International Student and their family.

CPPS will appoint an International Student Coordinator (ISC) who will be responsible for supporting International Students and their families. The ISC will ensure families and students are provided a comprehensive orientation program and continued support throughout their enrolment at CPPS.

The ISC will:

- Ensure student emergencies or critical incidents are reported to families and the International Education Division and provide necessary support.
- Nominate emergency contact persons and provide contact details.
- Share information on local community support services and assist with transition where needed.
- Ensure International Students and families are exposed to a comprehensive orientation program both for pre departure to Australia and on arrival.
- Ensure students meet attendance requirements and implement an intervention plan when attendance is less than 85%.
- Monitor students academic progress and provide intervention strategies where necessary.
- Ensure communication is translated and interpreted when necessary and parents are kept informed about their child's welfare and achievements.
- Continually update website information relevant to International Students and their families.

Coral Park Primary School will do the following to ensure International Students and their families are provided a nurturing and supportive learning environment.

	Person Responsible
<p style="text-align: center;">Emergency and Critical Incidents</p> <ul style="list-style-type: none"> • Provide emergency contact information to International Students and their families of at least two staff (including the ISC). • Report critical incidents and emergencies to families and International Education Division and provide support. 	ISC and International Education Division
<p style="text-align: center;">Orientation Program</p> <ul style="list-style-type: none"> • All relevant orientation information is translated and provided to families prior to their arrival. 	ISC and IED

<ul style="list-style-type: none"> • Provide families information about the school and the programs offered focusing on academic, cultural diversity and welfare support programs. • Provide information about local community support groups and services. • Provide information on visa conditions and key school policies. 	
<p style="text-align: center;">English Language Assistance</p> <ul style="list-style-type: none"> • Provide an English Language Program that is academically and culturally appropriate. • Classroom teacher and EAL teacher to monitor and document progress and continually report to families on a term-by-term basis. • Develop an Individual Learning Plan for each student that highlights academic and welfare goals. • Parent-teacher interviews (with availability to have an interpreter) conducted twice yearly and formal reports written twice yearly. 	EAL teacher/coordinator and Classroom teacher
<p style="text-align: center;">Whole School Program Planning</p> <ul style="list-style-type: none"> • Ensure planning documents, school curriculum, strategic plan and annual implementation plan incorporate and provide for and refer to International Students. • Evaluate performance measures of International Students and the International Student Program through surveys, focus groups and student feedback. • Marketing and promotional material will include the provider name and CRICOS provider code. 	All staff (overseen by ISC)
<p style="text-align: center;">Welfare Support</p> <ul style="list-style-type: none"> • International Student attendance monitored and intervention strategies put in place when attendance drops. Ensure parents notify school when planning an overseas trip. • CPPS will provide a caring environment and ensure programs are culturally appropriate, assist International Students to develop friendships and provide information on culturally relevant local community organisations and groups to students and families. • Out of school hours welfare and support will be available from Principal, ISC and emergency contact staff. • In school counseling and welfare support is available for students and families if required. 	Welfare staff, ISC and EAL teacher

Review Cycle

This policy was last updated on 13th March 2020 and will be reviewed in accordance with the school review in 2024.